

**MINUTES OF THE
SPECIAL MEETING OF THE
BOARD OF DIRECTORS OF THE
MIDDLE RIO GRANDE CONSERVANCY DISTRICT**

JANUARY 3, 2025 - 10:00 AM

Directors having been duly notified; Chairman Kelly attended in-person and called the special meeting to order at 10:01 am. The following Directors and Staff were present:

DIRECTORS

John P. Kelly, Chairman	Present
Colin T. Baugh, Vice Chairman	Present
Brian Jiron, Director	Present
Stephanie Russo Baca, Director	Present
Micheal T. Sandoval, Director	Present
Karen Dunning, Director	Present
Glen Duggins, Director	Absent

STAFF

Eric Zamora	Chief Operating Officer
Lorna Wiggins	General Counsel
Pamela Fanelli	Secretary-Treasurer/CFO
Richard DeLoia	Chief Procurement Officer

The following names of individuals were interested viewers, callers and/or participants:

Kevin Murtaugh, BHI	Mike Lopez, Lopez Precision
Craig Hoover, BHI	Cassy McClintock, CDS
Juan Samaniego, BHI	Josh Gamboa, MRGCD
Reana Kim	Josh Hind, MRGCD
Ralph (no surname)	Angel Madera Enriquez, MRGCD
Lindsey Jensen	Rebecca Thompson, MRGCD
Nickolas Goodman	Doug Strech, MRGCD

AGENDA ITEM NO. 1 – PLEDGE OF ALLEGIANCE

Richard DeLoia led the Pledge of Allegiance at today's meeting.

Chairman Kelly declared a quorum, and the meeting was publicly noticed. This meeting was a hybrid meeting with Vice Chairman Baugh, and Director's Dunning, Sandoval, Russo Baca and Jiron attending virtually. Director Duggins did not attend.

AGENDA ITEM NO.2 - APPROVAL OF THE AGENDA

No changes were made to the agenda, and the chair requested a motion to approve the agenda.

Vice Chairman Baugh made the **MOTION TO APPROVE THE MEETING AGENDA**. Seconded by Director Dunning. Rollcall vote was administered with all members voting yes. The **MOTION CARRIED**.

Chairman Kelly	Yes	Director Russo Baca	Yes
Director Dunning	Yes	Vice Chairman Baugh	Yes
Director Sandoval	Yes	Director Jiron	Yes

AGENDA ITEM NO. 3 – REPORT(S) FROM THE CHIEF PROCUREMENT OFFICER –

Richard DeLoia

a. Consideration/Approval of following:

1. Belen Highline Canal Overflow Structure 1 Project Bid

Mr. DeLoia requested approval of the project bid and stated that MRGCD staff recommended award to Lopez Precision, LLC for \$1,561,875.40, including tax. He stated this project will be awarded through the MRGCD on-call contractors and farm infrastructure contracts, which were obtained through the request for proposals process in 2023.

Chairman Kelly asked that the District put this out for competitive sealed bids and received zero bids in return. Mr. DeLoia confirmed.

The chair stated that given that this project was generated by a settlement of litigation, we then used our three on-call construction contracts and solicited bids from them. Mr. DeLoia stated yes that the contractors were pre-qualified through a request for proposals and done similar work for the District in the past. .

The chair stated this is the biggest project that the District has seen Lopez Precision bid on for the District. Mr. Lopez stated yes and confirmed that he is prepared to complete this contract for the amount bid and the schedule identified within.

Director Russo Baca made the **MOTION TO APPROVE THE AWARD OF CONTRACT TO LOPEZ PRECISION**. Seconded by Director Jiron. Rollcall vote was administered with all members voting yes. The **MOTION CARRIED**.

Chairman Kelly	Yes	Director Russo Baca	Yes
Director Dunning	Yes	Vice Chairman Baugh	Yes
Director Sandoval	Yes	Director Jiron	Yes

**2. Belen Highline Canal Overflow Structure 1 Construction Inspection Services-
Bohannon Huston, Inc.**

Mr. DeLoia then requested approval for the inspection services in the amount of \$126,932.93, including tax. He stated MRGCD staff recommended award to Bohannon Huston per MRGCD Engineering On-Call Contracts obtained through the Request for Proposals process.

The chair commented that these construction management services are a key piece of the District being able to contract projects out and have a local licensed engineer perform the day-to-day inspection work as well as preparing pay estimates change orders and certification of the project when we're done. Also stating they'll bring in their geotechnical testing lab to be sure we have property density on everything.

Director Sandoval made the **MOTION TO APPROVE THE PROPOSAL FROM BOHANNAN AND HUSTON**. Seconded by Director Dunning. Rollcall vote was administered with all members voting yes. The **MOTION CARRIED**.

Chairman Kelly	Yes	Director Russo Baca	Yes
Director Dunning	Yes	Vice Chairman Baugh	Yes
Director Sandoval	Yes	Director Jiron	Yes

3. Low Flow Conveyance Channel Construction Administration Scope and Fee

Mr. DeLoia request approval of the proposed contract with Wilson and Company for Construction Administration services for the project in the amount of \$102,615.62 with tax. He stated this contract will provide for part time inspection, construction contract compliance review, general management including contract pay application review.

The chair reminded the board the District awarded this contract to C.F. Padilla a month ago. He noted that Wilson and Company's working down in the Socorro area doing inspection work on the Socoro Main Canal lining project. He stated we're seeing some economy of scale here with the Wilson proposal to perform the inspection on this project.

The chair requested a project closeout package for this project since its state funded. Mr. Zamora stated the discussion with Wilson and Company. Staff is also requesting that the board authorize the CEO/Chief Engineer to enter an amendment to this contract to allow Wilson and Company to perform that closeout.as it is within his existing signature authority.

Director Dunning made the **MOTION TO APPROVE THE CONTRACT WITH WILSON & COMPANY.** Seconded by Director Jiron. Rollcall vote was administered with all members voting yes. The **MOTION CARRIED.**

Chairman Kelly	Yes	Director Russo Baca	Yes
Director Dunning	Yes	Vice Chairman Baugh	Yes
Director Sandoval	Yes	Director Jiron	Yes

The chair requested a motion so the reporting for the state can be done.

Director Dunning made the **MOTION THAT WE ASK OUR CHIEF ENGINEER TO, UNDER HIS AUTHORITY UP TO \$60,000, TO ENTER INTO AN AMENDMENT OF THIS CONTRACT.** Seconded by Director Jiron. Rollcall vote was administered with all members voting yes. The **MOTION CARRIED.**

Chairman Kelly	Yes	Director Russo Baca	Yes
Director Dunning	Yes	Vice Chairman Baugh	Yes
Director Sandoval	Yes	Director Jiron	Yes

AGENDA ITEM NO. 4 – ITEMS FROM THE FLOOR

There was no public comment.

With no further comments, questions, or concerns, Chairman Kelly adjourned the meeting at 10:18 am.

Approved to be the correct Minutes of the Board of Directors of January 3, 2025.

ATTESTED:

Pamela Fanelli, CMA, CGFM
Secretary/Treasurer

John P. Kelly, Chairman
MRGCD Board of Directors