

# Middle Rio Grande Conservancy District

## Position Classification and Description

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**Position Title:** Field Maintenance Technician (*formerly Field Laborer*)  
**FLSA:** Nonexempt  
**Grade:** 50  
**Supervisor:** Field Maintenance Supervisor/Labor Crew Supervisor  
**Department:** Division Field Offices

### **Position Summary:**

Responsible for cleaning, repairing, and maintaining canals, ditches, laterals, waste ways, drains, right-of-ways, roads, dams, levees and other District facilities and structures to ensure water delivery.

### **Essential Duties & Responsibilities:**

- Performs required field maintenance to control tree, shrub, and vegetation growth on ditches, canals, laterals, and waste ways.
- Responsible for removing and disposing of debris and waste from District sites and facilities.
- Under guidance, assists in the operation, maintenance and management of District structures and facilities.
- Utilizes tools and equipment to build, repair, and maintain District infrastructure. This includes but is not limited to; assembling components, building concrete forms, tying rebar, cutting material to required length, and pouring concrete.
- Operates and maintains department vehicles, equipment, and supplies. Checks to ensure tools and equipment are in proper working order and reports any defects and/or damages. May perform minor tool or equipment repairs as directed.
- Transports, loads, and unloads equipment and supplies for required job needs.
- Promotes continuous workplace safety and environmental practices and procedures.
- Actively contributes to and promotes an effective and efficient team environment and is results/goal-driven.
- Performs miscellaneous job-related duties as assigned.

### **Knowledge, Skills and Abilities:**

- Knowledge of basic construction and maintenance techniques and practices.
- Ability to utilize field maintenance tools and equipment including; power tools, chain saw, concrete equipment, tampers, string trimmers and pruning equipment.
- Ability to maneuver vehicles in unimproved, dusty, muddy, and slippery conditions.
- Ability to communicate, understand and follow instructions both verbally and in writing.

- Ability to analyze situations and handle multiple tasks in order to effectively and efficiently meet deadlines.
- Ability to develop and maintain positive working relationships with district employees and the public.
- Knowledge of safety practices, procedures and equipment to promote a safe work environment in various elements and weather conditions.
- Use and knowledge of proper lifting techniques.

**Minimum Position Requirements:**

- High School Diploma or GED; and one (1) year prior experience in farming, ranching, landscaping, or construction labor.
- Must possess and maintain a valid New Mexico Driver's License; with no major traffic violations.
- Successfully complete and pass a drug and alcohol screening, a criminal background check and a physical examination.

**Work Environment & Physical Demands:**

- Work is generally performed outdoors. Exposure to natural weather conditions, dirt, dust, and other elements may occur while performing essential duties.
- Work environment may involve some exposure to hazardous items, requiring personal protective equipment.
- Employee is frequently required to stand, climb, balance and walk on uneven surfaces; use hands to handle, touch or feel; reach with hands and arms; and stoop, kneel, crouch, or crawl.
- The employee must occasionally lift and/or move up to 125 pounds.