

APPENDIX 8

ACKNOWLEDGEMENT OF RECEIPT FORM

**REQUEST FOR PROPOSAL
COMPREHENSIVE PROPERTY/CASUALTY/AUTO/COMMERCIAL AND
PROFESSIONAL LIABILITY INSURANCE**

In acknowledgement of receipt of this Request for Proposal the undersigned agrees that s/he has received a complete copy, beginning with the title page, and ending with APPENDIX 8.

The "Acknowledgement of Receipt Form" should be signed and returned to the Procurement Manager no later than April 10, 2019. Only potential Offerors who elect return this form completed with the indicated intention of submitting a proposal will receive copies of all Offeror written questions and the written responses to those questions as well as RFP amendments, if any are issued.

FIRM: _____

REPRESENTED BY: _____

TITLE: _____ PHONE NO.: _____

E-MAIL: _____ FAX NO.: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP CODE: _____

SIGNATURE: _____ DATE: _____

This name and address will be used for all correspondence related to the Request for Proposal.
Firm does/does not (circle one) intend to respond to this Request for Proposal.

Jeanette Bustamante, Procurement Manager
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