



ADDENDUM NO. 1

ON-CALL PROFESSION TREE TRIMMING AND REMOVAL SERVICES

Potential Offerors, please note that the time to submit proposals has been updated, the deadline to submit proposals will be 1:00 p.m. NOT 3:00 p.m. Attached you will find an Acknowledgement of Receipt for this Addendum No.1. Please return this completed and signed acknowledgement by July 3, 2019, and also include a copy with your proposal when you submit.

SCHEDULE II:

A. Schedule of Events

A. SEQUENCE OF EVENTS

ACTION	RESPONSIBILITY	DATE
Issue of Proposal	MRGCD	June 24, 2019
Submit Acknowledgement of Receipt Form	Offeror	July 2, 2019
Deadline to Submit Written Questions	Offeror	June 28, 2019
Pre-Proposal Meeting	MRGCD/Offeror	July 2, 2019 2:00 p.m.
Responses to Questions	MRGCD	July 8, 2019
Submission of Proposal	Offeror	July 12, 2019 1:00 p.m.
Proposal Evaluation	MRGCD	July 15 & 16, 2019
Notice to Finalist(s) & Non-Finalists	MRGCD	July 17, 2019
Recommendation/Approval	MRGCD	July 22, 2019
Notice of Award	MRGCD	July 23, 2019
Protest	Offeror	15 Days After Award

B.(5)

Submission of Proposal

ALL OFFEROR PROPOSALS MUST BE RECEIVED FOR REVIEW AND EVALUATION BY THE PROCUREMENT MANAGER OR DESIGNEE, NO LATER THAN 1:00 P.M. LOCAL TIME, FRIDAY, July 12, 2019. Proposals received after this deadline will not be accepted.